

INVITATION TO TENDER

Date 1-Februray-2017

Ref: No: PFF/SND/2017/0129

Dear Sir/Madam,

The **Pakistan Fisher Folk Forum (PFF)** founded in 1998, is unique civil society organization with a community based support of more than 70,000 members in Pakistan including Sindh, Punjab and Baluchistan. Since its inception, it has been active in awareness building campaigns, mobilization and organization of communities with the aim of protection and sustainable management of the fisheries and other community livelihood activities. Its concrete activities include advocacy, participatory research, Disaster Risk Management, information dissemination and participatory community development programs.

Project Background

The project objective is to strengthen resilience and improvement of livelihood of extremely vulnerable coastal communities in Thatta district of Sindh province through an improved DRM, measures in climate change and measures to increase the income. Target group are the inhabitants of two Union Councils as well as the inhabitants of the 56 most vulnerable villages. The project follows a multi sectarian, participatory and integrated approach. Within this approach, that links new structures in DRR to livelihood improvement components, the resilience and food security of the target group will be improved.

The expected results are;

1. The coastal communities have improved their livelihood and are sensitized and trained in DRR/Disaster prevention and climate change measures
2. Public and civil society structures are strengthened in order to provide benefits/efforts in the sector "improvement of livelihood" and DRR/prevention.
3. Establishment of a basic social and productive infrastructure that is resilient to natural disasters and climate changes.

This Tender Pack is for the construction works is required for Rehabilitation / Improvement of Floating Jetties at Taluka Ketibandar District, Thatta for below mentioned type of work: -

S no.	Description of work	Numbers	Remarks
01	Village Ali Bux Jat		
	<p>Civil work</p> <ul style="list-style-type: none"> • Earth Filling of trapezoidal shape with roller machinery compaction having Area 384sft with length of 130ft & Area of 368sft with length of 16ft. • Stone masonry work of toe wall for sustainability of side slope, excavation (394'*2.5'*1')*2', 4"layer of stone blast (394'*2.5'*0.33')*2' & 2"layer of PCC 1:3:6 (394'*2.5'*0.1667')*2'. Stone masonry work with 1:3 c/s mortar (394'*2'*2')*2'. • Stone pitching at side slope with masonry work of c/s mortar of 1:3 (410'*12'*2'). • 4 Pipe culvert having Dia of 1.5 ft, excavation (40'*3'*0.5')*4, 3"layer of stone blast, PCC 1:3:6 for bed of pipe (40'*30'*0.25')*4, PCC 1:2:4 (39'*3'*2.5')*4. 	<p>01</p> <p>01</p> <p>01</p> <p>01</p>	<p>Stone for pitching shall be clean, hard and durable having dimension of 2'*2' with specific gravity of 2-2.6.</p> <p>SR cement as per PS 612/1989 will be used for all type of masonry work.</p>
02	PFF Centre		

	<p>Civil work</p> <ul style="list-style-type: none"> • Earth Filling of trapezoidal shape with roller machinery compaction having Area 112sft with length of 210ft. 01 • Stone masonry work of toe wall for sustainability of side slope, excavation (210' * 2.5' * 1') * 2, 4" layer of stone blast (210' * 2.5' * 0.33') * 2 & 2" layer of PCC 1:3:6 (210' * 2.5' * 0.1667') * 2. Stone masonry work with 1:3 c/s mortar (210' * 2' * 2') * 2. 01 • Stone pitching at side slope with masonry work of c/s mortar of 1:3 (290' * 14' * 2'). 01 • CC floor having 3" layer of stone blast with compaction (100' * 60' * 0.25') * 1, 2" layer of PCC 1:2:4 (100' * 60' * 0.167') * 1 and 1" layer of c/s mortar 1:2 (100' * 60' * 0.083') * 1. 01 • Boundary wall with RCC work, <ul style="list-style-type: none"> Footing Excavation (3.5' * 3.5' * 5') * 13, RCC 1:2:4 (3.5' * 3.5' * 2') * 13, Main bar @ 6" c/c #4 bar, Distribution bar @ 6" c/c #4 bar. 01 13 Column RCC 1:2:4 (10' * 1' * 1') * 13, 4 Main bar #4 bar With ring bar @ 6" c/c #3 bar. 13 Beam RCC 1:2:4 (10.5' * 1' * 1') * 12, 4 Main bar #4 Bar with ring bar @ 6" c/c #3 bars. 12 Brick Masonry Masonry work with 1:4 c/s mortar (130' * 0.5' * 6') * 1 with 1" plaster layer on both Side of wall (130' * 0.5' * 6') * 2. 01 Main Door wooden maid of 10' * 5'. 		<p>Stone for pitching shall be clean, hard and durable having dimension of 2' * 2' with specific gravity of 2-2.6.</p> <p>SR cement as per PS 612/1989 will be used for all type of masonry work.</p> <p>First class brick will be used for brick masonry having minimum crushing strength of 105 kg per sq. cm.</p>
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PFF is inviting tenders for construction work mentioned above in Union Council **Ketibunder & Jhangisar Taluka Ketibunder District Thatta** with following Terms & conditions: -

1. General remarks and special condition

- The offered services must be according to our specification.
- All services must be delivered as quickly as possible.
- All offered services according to national/international standards such as PEC.
- (Pakistan Engineering Council) / ISO We prefers one single supplier, but we reserve the right to reject any offer by the vendor or to divide the order into lots and order from various bidders.
- Timely delivery of services in accordance with the negotiated delivery periods is of utmost important.
- The tender must comply with the following conditions and instructions as stated in the Tender pack. Failure to do so is liable to result in the rejection of the Tender. PFF tender committee has the right to accept/reject any offer. Decision of the tender committee is final regarding the evaluation of the offers not challengeable at all (in any court).
- “Tenderer” means any person, partnership, firm or company being prequalified and submitting fully priced Bill of Quantities in accordance with the Tender.
- All recipients of the Tender Document shall, whether they submit the tender or not, treat the details of these documents as confidential and should submit the complete tender pack fully signed and stamped along with the offer.

2. Participation:

To be eligible for participation in the tender the Tenderer must provide all documents on timely basis. Tenderer must also prove to the contracting authority that they comply with the necessary legal, technical and financial requirements. Pakistan Fisher Folk Forum reserves the right to ask for documentation and can visit suppliers' premises for inspection.

Tenderer have to declare under their responsibility, that all of the services offered have been in accordance with international rules against exploitation of child labor and gender discrimination.

3. Documentation required for participation:

- Technical documentation - working with similar nature of projects with other Government, I/NGO's or other firms.
- Professional capacity - introduction of the company or individual contractor (complete profile including worth statement)
- Financial offer - Prices quoted must be expressed in PKR, in unit price and shall remain valid till March 31, 2017 from the closing date of the tender.

4. Selection criteria

After receiving all tender bids / offers, Pakistan Fisher Folk Forum will decide the best offer according to the following criteria.

- Technical and professional capacity (i.e., experience, background, Technical Staff)
- Price/quality ratio
- Time of delivery with full construction work.

5. Prices

All prices in bid / quotation must be indicated in PKR currency and unit rate only including labor charges. Quotations stated in other currencies will not be considered in the awarding process. All Prices must be inclusive of all government taxes, GST and other applicable taxes / charges (Where and when applicable).

6. Inspection

Works and material will be inspected for quality/ratio to ensure it meets BOQ specifications by Pakistan Fisher Folk Forum and Malteser International technical staff at any time.

7. Ordering Party

PAKISTAN FISHERFOLK FORUM (PFF), Hashimabad Society, Bungalow No-16-G, Makli, Thatta, Pakistan Office Ph: 0092-0298-770346

8. Documents

Following documents must be submitted before tender closing date February 15, 2017.

- Written quotation on letter head (of the vender) / PFF Tender Pack BoQ can be used for the bid but the BOQ's section where rates are quoted and complete tender document must be signed and stamped by the suppliers.
- Completely filled, signed and stamped bid form and ANNEX I in a sealed Envelope.
- All relevant technical leaflets and/or detailed specifications of the offered materials
- Copy of NTN and GST registration form.
- Copy of PEC registration.
- Company profile/declaration including details of technical staff.
- Professional references of the tendered in view of Construction Material Suspension for

Following documents will be requested from the vendor after firm order:

- Original Commercial Invoice (addressed to Pakistan Fisher Folk Forum)
- Performance / Guarantee bond (5% of total tendering value) in Original to Pakistan Fisher Folk Forum.
- Expenses for commercial courier to be covered by the Seller.

Pakistan Fisher Folk Forum Thatta

A-16, Jam Nizamuddin Samo Road, Hashimabad Society, Makkli Thatta, Sindh Phone: 0298-770346

9. Tender Conditions

Quotations must specify all details according to the tender pack. Incomplete offers and offers that arrive later than the deadline for reply will be automatically excluded. All responses will be opened by the Pakistan Fisher Folk Forum tender committee on February 16, 2017. Suppliers, who do not receive a written notice within 10 days after expiry of the deadline, have not been successful.

Quotations must be sent to the Pakistan Fisher Folk Forum, not later than 15th of February 2017 at 17:00pm. If suppliers have any query; please do contact with us on 0298-770346 or via email tender.pff@gmail.com

Please note:

1. The opening of the tenders is non-public and will be carried out by a procurement committee of PFF & Malteser International.
2. After closing of Tender, Calls regarding Tenders results will not be entertained
3. We prefer single service provider but has the right to split the Tender among different bidders, and amounts may be subject to changes.
4. All the applicable tax as per Government of Pakistan tax rules and regulations will be deducted by PFF.
5. Prices must be indicated in PKR, no price adjustment after signing the agreement till expiry period.
6. PFF reserves the right to accept or reject any or all bids at any stage without mentioning the reason.

Supplier qualification

Company name	
Legal form	
Number of employees	
Nationality of company	
Postal address	
Visitors address	
Telephone number	
Email address	
Website	
Name of Managing Director	
Sales & marketing contact person	
Shipping department contact person	
Range of services provided by the company (company portfolio)	
Remarks	

Annex II. Declaration of Impartiality and Confidentiality, Page 1/3

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I, the undersigned, hereby declare that I agree to participate in the evaluation of the above-mentioned [tender procedure] [call for proposals]. By making this declaration, I declare that I am aware of the following:

1. Financial persons and other persons involved in budget implementation and management, including acts preparatory thereto, audit or control shall not take any action which may bring their own interests into conflict with those of PFF, Maltster International and the Donor.

If such a risk exists, the person in question shall refrain from such action. He or she shall refer the matter to the authorizing officer by delegation and inform his or her hierarchical superior. The authorizing officer shall confirm in writing whether a conflict of interests exists. Where a conflict of interests is found to exist, the person in question shall cease all activities in the matter. The authorizing officer by delegation shall personally take any further appropriate action.

2. For the purposes of paragraph 1, a conflict of interests exists where the impartial and objective exercise of the functions of a financial person or other person, as referred to in paragraph 1, is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other shared interest with a recipient.

I hereby declare that, to my knowledge, I have no conflict of interest with the operators who have [applied to participate] [submitted a tender] for this contract, including persons or members of a consortium, or the subcontractors proposed.

I confirm that if I discover during the evaluation that such a conflict exists or might exist, I shall declare it immediately to the chairperson of the evaluation committee. In the case that such conflict is confirmed by the chairperson, I agree to cease from participating in the evaluation committee.

I confirm that I have familiarized myself with the information available to date concerning this [tender procedure] [call for proposals], including the provisions of the Practical Guide relating to the evaluation process.

I shall execute my responsibilities impartially and objectively. I further declare that, to the best of my knowledge, I am not in a situation that could cast doubt on my ability to evaluate the [tender(s)] [application(s)].

I shall maintain the strictest confidentiality in respect of all information acquired as a result of my involvement in the evaluation process of the above-mentioned call, as well as any information relating specifically to the object of this call.



Annex II. Declaration of Impartiality and Confidentiality, Page 2/3

I undertake neither to disclose such information to any person who is not already authorized to have access to such information, or to discuss it with any person in any public place or where others could overhear it.

(Name in Block letters, Date, Signature)

Declaration of Impartiality and Confidentiality, Page 2/3

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I furthermore undertake to use this information only in the context, and for the purposes of, the evaluation of this specific call.

After the conclusion of the evaluation, I undertake not to retain copies of any written information, as well as any templates or models used in the course of my duties.

I understand that any un-authorized disclosure by me will result in the termination of my role as a member of this evaluation committee and may also render me liable to legal action.

I undertake to maintain this duty of confidentiality after the conclusion of my term as a member of this evaluation committee.

Name	Function	Representing	Signature

Signed at..... on

To be completed by all persons involved in an evaluation process.