

INVITATION TO TENDER

February 10, 2016

FOR CONSULTANCY IN UC KAR MALIK TALUKA JATI DISTRICT SUJAWAL

Ref: No: PFF/HI/10/02/17

Dear Sir/Madam,

Pakistan Fisherfolk Forum - PFF Sindh is a humanitarian, environmental & eco-friendly, action research, advocacy, lobbying, non-government, nonpolitical, non-religious, nonprofit and non-discriminative and social development organization. Established in 1998&got registered under Societies Act 1860 in 2011.

PFF facilitates participatory community development at the grass-roots level for the Coastal communities of Sindh, focusing on social mobilization, advocacy, environmental abundance, capacity building, Human rights and women empowerment, and livelihood. Currently PFF is an Implementing partner of Handicap International (HI).

This Tender Pack is for the following services:-

A. Supply of Material for 300 sunshade for livestock – details of single shade material as mentioned below:-

Sr. No.	Detail of work	Nos	Length in feet	Quantity	Unit
1	Eucalyptus (Safeda) wood 3 inches to 4 inches dia raw form	6	11	6.00	Nos
2	Eucalyptus (Safeda) wood 3 inches to 4 inches dia raw form	4	10	4.00	Nos
3	Bamboo: termite treated good quality bamboo 2.5 inches to 2 inches dia (4 nos)	4	8	32.00	Running feet
4	Bamboo: termite treated good quality bamboo 2.5 inches to 2 inches dia (6 nos)	6	5	30.00	Running feet
5	Bamboo: termite treated good quality bamboo 2.5 inches to 2 inches dia (4 nos)	4	2.5	10.00	Running feet
6	Bamboo: termite treated good quality bamboo 3 inches to 2.5 inches dia (3 nos)	3	5.5	16.50	Running feet
7	Bamboo: termite treated good quality bamboo 3 inches to 2.5 inches dia (3 nos)	2	8.5	17.00	Running feet
8	Chicks (Size 7ft x9ft) with minimum 1/3 inch dia sticks closely binded with cotton rope.			2.00	Nos
9	nails (4 inches length)			1.00	kilogram
10	nails (4 inches length)			1.00	kilogram
11	Nylone rope 5 milimeter thick			1.50	kilogram
12	Polythene sheet (1/2" dia) (9 ft x 6 ft)			1.00	Nos

PFF is inviting tenders for supply of material mentioned above in Union Council KAR Malik Taluka Jati District Sujawal with following Terms & conditions:-

1. **General remarks and special condition**

1. The offered supplies must be according to our specification.
2. All supplies must be delivered as quickly as possible.
3. The tender must comply with the following conditions and instructions as stated in the Tender pack. Failure to do so is liable to result in the rejection of the Tender. PFF tender committee has the right to accept/reject any offer. Decision of the tender committee is final regarding the evaluation of the offers not challengeable at all (in any court).
4. "Tenderer" means any vendor or company being prequalified and submitting their supplies charges in accordance with the Tender pack mentioned above.
5. All recipients of the Tender Document shall, whether they submit the tender or not, treat the details of these documents as confidential and should submit the complete tender pack fully signed and stamped along with the offer.

2. **Participation:**

To be eligible for participation in the tender the tenderers must provide all documents on timely basis. Tenderers must also prove to the contracting authority that they comply with the necessary legal, technical and financial requirements. Pakistan Fisher Folk Forum reserves the right to ask for documentation and can visit consultant' premises for inspection.

Tenderers have to declare under their responsibility, that all of the supplies offered have been in accordance with international rules against exploitation of child labour and gender discrimination.

3. **Documentation required for participation:**

1. Profile – mentioning experience working with similar nature of businesses with other Stakeholders (Government, I/NGO's or other firms)
2. Professional capacity - introduction of the company with complete details along with Tax registration documents.
3. Financial offer - Prices quoted must be expressed in PKR from the closing date of the tender.

4. **Selection criteria**

After receiving all tender bids / offers, Pakistan Fisher Folk Forum will decide the best offer according to the following criteria:

1. Price/quality ratio
2. Time of delivery.
3. Payment Terms & Condition

5. **Prices**

All prices in bid / quotation must be indicated in PKR currency and unit rate only. Quotations stated in other currencies will not be considered in the awarding process. All Prices must be inclusive of all government taxes, GST and other applicable taxes / charges (Where and when applicable).

6. Inspection

Material will be checked & monitored for quality/technical review by Pakistan Fisher Folk Forum and Handicap International technical staff at any time.

7. Ordering Party

**PAKISTAN FISHERFOLK FORUM (PFF),
Coordination Secretariat,
Bungalow No-75-G, P.E.C.H.S, Block, 6, Karachi, Pakistan, Office Ph: 0092-021-34534463-65**

8. Documents

Following documents must be submitted before tender closing date February 18, 2017:

1. Written quotation on letter head with company profile in a sealed envelope.
2. Copy of NTN.
3. Company/individual profile.
4. Professional references of the tendered; with specific attention to experience you have in implementing this kind of supply of material.

Following documents & sample of supply material will be requested from the vendor after firm order:

1. Original Commercial Invoice (addressed to Pakistan Fisher Folk Forum)
2. Sample of Supply items as per specification mentioned above.

9. Tender Conditions

Quotations must specify all details according to the tender pack. Incomplete offers and offers that arrive later than the deadline for reply will be automatically excluded. All responses will be opened by the Pakistan Fisher Folk Forum tender committee on February 20, 2017. Vendors, who do not receive a written notice within 10 days after expiry of the deadline, have not been successful.

Sealed Quotations must be sent to the Pakistan Fisher Folk Forum, not later than 18th of February 2017 before 17:00.

If you have any query; please do contact with us on 0298777121 or via email sureshkumarsoniki@gmail.com.

Please note:

1. The opening of the tenders is non-public and will be carried out by a procurement committee of PFF.
2. After closing of Tender, Calls regarding Tenders results will not be entertained
3. We prefer single service provider but has the right to split the Tender among different bidders, and amounts may be subject to changes
4. All the applicable tax as per Government of Pakistan tax rules and regulations will be deducted by PFF.
5. Prices must be indicated in PKR, no price adjustment after signing the agreement till expiry period.
6. PFF reserves the right to accept or reject any or all bids at any stage without mentioning the reason