

**Pakistan Fisherfolk Forum a Well Known and Established National level Non-Governmental Organization Urgently requires Following Staff for Ibrahim Haydri Karachi**

**1. Project Coordinator 1 post**

Qualification Preferably Master's degree in Social Sciences

Job Duration: 2 Years

Experience: Minimum four years of project management experience with at least one year of managing Education projects, PC will supervise the project activities, provide training/orientation to project team, strong communication skills and aware of education systems and government policies.

**2. Admin & Finance Manager 1 post**

Qualification: MBA, M.Com or BBA/B.com

Job Duration 2 Years

Experience: Minimum four years of Finance management & administration experience with at least one year of managing Education projects. AFM will supervise the project all activities, administration Financial & Logistics arrangements strong communication skills and aware of education systems and government policies.

**3. Social Coordinators 3 posts**

Qualification: BA, BSc

Job Duration. 2 Years

Experience: Minimum two years relevant experience. S/he will undertake all project activities in the field, rapid assessments, surveys, data collection, and identification of target girls and children's.

**4. Office Assistant 1 post**

Qualification: Intermediate

Job Duration. 2 Years

Experience: Minimum two years relevant experience. S/he will have experience of clerical work.

We are an equal opportunity employer particularly woman's & minorities are encourage to apply.

We Reserve the rights to reject any candidate or all applicants without any reasons.

Preference will be given to the local resident.

Candidates meeting the above Job requirements should send their latest CV and color photograph along with a covering letter clearly explaining interest and addressing the key competencies and expected salary for the post on the below mentioned email address applications till **Jan 24<sup>th</sup>, 2019**.

(Clearly mention position applied for in the subject line).

**Influence to the recruitment process will be automatically disqualified.**

Please send your CV at following E-mail. [hr.ngopk@gmail.com](mailto:hr.ngopk@gmail.com)