

**Pakistan Fisherfolk Forum a Well Known and Established National level Non-Governmental Organization Urgently requires Following Staff for Ibrahim Haydri Karachi**

**1. Project Coordinator 1 post**

Qualification Preferably Master's degree in Social Sciences

Job Duration: 7 Months

Experience: Minimum five years of project management experience with at least one or two year of managing peace building and social cohesion project, preferably female because project title is "Female Peace builders of Ibrahim Hyderi" Project Coordinator will be responsible for Project planning, Management, Monitoring and Coordination. He/She will maintain close liaison with all relevant stakeholders in the community.

**2. Program Officer 1 post**

Qualification: Under-Graduate (Bachelors) BA, BSc

Job Duration: 7 Months

Experience: Minimum two years relevant experience and at least one year of managing peace building and social cohesion, preferably female because project title is "Female Peace builders of Ibrahim Hyderi" program Officer will be responsible for engaging those individuals in the community who are not otherwise engaged. He/she will coordinate with reporting officer to mobilize and engage beneficiaries, and help the project team in implementing the sessions, activities

**3. Reporting Officer 1 post**

Qualification: Graduate (Bachelors) BA, BSc

Job Duration. 7 Months

Experience: Minimum three years relevant experience, Reporting Officer will be responsible for monitoring and generating all reports of the activities at least one or two year of managing peace building and social cohesion project. He/She will work closely with the project team to generate and maintain information about project activities and communication in the form of reporting. The person will also compile field progress reports on weekly and monthly basis for share it with the Project Coordinator. Apart from this he/she will prepare weekly progress reports, milestone reports and activity completion report.

**4. Field Officer 1 post**

Qualification: Under-Graduate (Bachelors) BA, BSc

Job Duration: 7 Months

Experience: Minimum two years relevant experience at least one year of managing peace building and social cohesion project, preferably female because project title is "Female Peace builders of Ibrahim Hyderi" Field Officer will be responsible for engaging those individuals in the community who are not otherwise engaged. In order to ensure that maximum number of such individuals start coming to the centers on a frequent basis, field officer will manage all the work and activities on field.

We are an equal opportunity employer particularly woman's & minorities are encourage to apply.

We Reserve the rights to reject any candidate or all applicants without any reasons.

Preference will be given to the local resident.

Candidates meeting the above Job requirements should send their latest CV and color photograph along with a covering letter clearly explaining interest and addressing the key competencies and expected salary for the post on the below mentioned email address applications till **9<sup>th</sup> Feb, 2020**.

(Clearly mention position applied for in the subject line).

**Influence to the recruitment process will be automatically disqualified.**

Please send your CV at following E-mail. [hr.ngopk@gmail.com](mailto:hr.ngopk@gmail.com)